

Development Permit Application

Boone County Office of Emergency Services

Permit Number: _____

Application Date: _____

1. Name of Applicant: _____
Mailing Address of Applicant: _____
Name of Property Owner: _____
Mailing Address of Property Owner: _____
Applicant Phone Day: _____ Night: _____
Property Owner Phone Day: _____ Night: _____

2. **Location of Property to be Improved:**

Address/Subdivision/Description: _____

Tax Map: _____ Parcel/Lot Number: _____

3. **Nature of Proposed Construction:**

- Residential Non-Residential Placement of Fill
 Alteration of a Natural Waterway or Drainage Course
 Other Please Describe _____

4. **Description of Proposed Construction:**

- New Construction Repair or Alteration to Existing Structure
 House Mobile Home Non-Residential _____ (Specify)
 Commercial _____ (Name and Type of Business)
 Other _____ (Describe)

5. Estimated Cost of Construction: \$ _____ Permit Fee: \$ _____

6. Date Proposed Construction Will Start: _____ predicted end date: _____

7. Whenever digging is going to occur, Miss Utility of West Virginia (MUWV) must be contacted 48 hours to ten days before the digging starts.

Miss Utility of West Virginia
1-800-245-4848

8. **Floodplain Information:**

Is the property located in an identified flood hazard area? Yes No

(Attach a copy of the Floodplain Map with the location of the property marked to this application.)

Flood Zone: A AE A1-30 _____ Other _____
(give number) (Write Zone Code)

Base Flood Elevation (Zone AO, use depth of flooding): _____

The Elevation of the Lowest Floor must be at least as high as the Base Flood Elevation (BFE). The higher the elevation of the lowest floor and the further back the structure is from the flooding source, the lower the chances are of flooding damage, and the cheaper flood insurance will be. All parts of the structure located at or below the BFE must be constructed of flood resistant materials as listed in FEMA Technical Bulletin 2-93. This means that if your first floor is at BFE it must be constructed of marine grade plywood or equivalent. Duct work and other utilities must either be located above BFE or designed so that floodwater cannot enter. Non-residential structures that are not elevated can be floodproofed to one foot above BFE as per FEMA Technical Bulletin 3-93.

If the construction is located in a floodplain, an Elevation Certificate will be required with this permit. A Floodproofing Certificate is required for non-elevated, non-residential construction.

9. **Other Permit Information:**

If a stream is going to be affected in any way including building a bridge over it, altering its flow, or installing a culvert, permits or a statement that a permit is not required for the proposed activity will be required from the Army Corps of Engineers and the WV Division of Natural Resources, Public Lands Corporation. The State Soil Conservation Commission will assist applicants with these permits, as well as with other development related issues.

Army Corps of Engineers:

Huntington (304) 529-5710

DNR Public Lands Corporation:

(304) 558-3225 Applications are on the Internet at www.dnr.state.wv.us/wvrem/plc.htm

State Soil Conservation Commission:

(304) 558-2204

10. Attach to this permit a site plan containing:

The exact size of the structure to be constructed, or repaired.

The location of the construction on the property .

The location of other existing structures, or on going construction projects on the property.

(This site plan does not have to be to scale. It can be a rough sketch, but must include dimensions of the property and the proposed construction.)

11. **Applicant Certification:**

I certify that:

- All of the information in this application is true and accurate
- Miss Utility of West Virginia will be contacted prior to any digging.
- It is understood that Permits may be required from other agencies [such as Corps of Engineers or Department of Natural Resources (DNR) Public Lands Corporation if water ways are to be affected.]

Complete all items in 12 for new buildings and additions only.

12. Principal Type of Frame

- Masonry (Wall Bearing)
- Structural Steel
- Wood Frame
- Reinforced Concrete
- Other _____

Type of Sewage Disposal

- Public Sewer
- Private System (Septic tank, etc.)

Type of Heating Fuel

- Gas
- Oil
- Coal
- Electricity
- Other _____

Type of Water Supply

- Public
- Private

Residential Buildings Only

- Number of Stories
- Total Floor Area (Square Feet)
- Number of Bedrooms
- Number of Bathrooms
- Total Number of Rooms

Signature of Applicant: _____ Date: _____